

# Uniform Policy

Camborne Science and International Academy



**Approved by:** Governors' Policy Committee **Date:** 1 July 2021

**Last reviewed on:** 16 July 2020 (Amendment included on 31 August 2021)

**Next review due by:** July 2022

All CSIA policies are reviewed by the Governors' Policy Committee (which meets termly), according to a fixed schedule. On extremely rare occasions, there may be circumstances where an event (for example, a change in legislation/national guidance), necessitates a policy being amended immediately, outside of this schedule. Where this is necessary, the Principal will seek permission from the Chair of the Governors' Policy Committee, to amend the policy immediately. The Principal will then confirm details of any amendments with all members of the committee by email and the policy will be reviewed at the next scheduled meeting of the committee.

***Meeting your communication needs:***

*We want to ensure that your needs are met. If you would like this information in braille, large print, any other format or interpreted in a language other than English, please contact the HR office, telephone: 01209 712280 or email: [enquiries@cambornescience.co.uk](mailto:enquiries@cambornescience.co.uk)*

## Introduction

Our policy is that all students should wear clothing that is in keeping with a purposeful learning ethos. We also believe that certain school activities are facilitated by specialised and appropriate clothing (including organised events outside normal school hours).

## Aims

Our policy is based on DfE guidelines and also the belief that a school uniform:

- promotes a sense of pride in the school
- engenders a feeling of belonging
- is practical and distinctive
- identifies the children with the school
- is not distracting in class (as fashion clothing might be)
- makes children feel equal to one another in terms of appearance
- reflects the sense both of community and of diversity that the school takes pride in
- is regarded as suitable, and good value for money, by most parents
- reduces opportunities for bullying to occur

Our policy supports our Character Values: Ambition; Respect; Resilience; Altruism; and Integrity.

## Uniform Expectations for Years 7 - 11

**Full and correct uniform is expected at all times and should be worn in an appropriate manner. All items of uniform should be clearly named.**

- Black blazer with embroidered CSIA school logo on breast pocket and house badge on left lapel. Blazer to be worn at all times, unless given permission by staff to remove.
- White shirt/blouse (long or short sleeved). Students may not wear visible t-shirts underneath their shirt/blouse. Shirts must be buttoned up to the collar and tucked into trousers. Shirt collars must be worn turned down.
- Black and grey striped school clip on tie.
- Black V-neck jumper (optional).
- Black tailored and formal trousers with only one button fastener visible. No decorative buttons, buckles or zips. Skinny trousers, jeggings, leggings or jeans are not permitted. Trousers must be full length and have a crease down the front. Trophy Textiles stock the CSIA accepted style of trousers.
- CSIA school skirt with logo visible; no rolling or tucking in of the skirt is permitted. The CSIA school skirt should not be altered.
- Black formal leather polishable shoes; low heeled and providing adequate support and protection (no trainers, skate shoes, canvas shoes, boots or dolly shoes). No footwear to have visible sports logo, for example, Nike. No coloured logo on footwear. No suede shoes.

- Black socks and black tights only; no trainer socks and socks must be below the knee. Where trousers are worn, the top of the sock must not be visible.
- Jewellery may not be worn to school, including facial piercings of any kind (e.g. lip/nose/tongue), except a watch and one plain stud in each **ear lobe only**. Stretch earrings with spiked fasteners are not permitted.
- Excessive make-up is not to be worn; all make-up should be minimal.
- Banned items: Nail varnish and/or nail extensions – natural nails only; Fake eye lashes; Drawn on eyebrows – eyebrows should be natural, a natural colour and not dyed; Tattoos including henna tattoos; Bandanas and headbands.
- No extremes of hair style or colour, including facial hair (natural hair colours and one colour only), at the discretion of the school, unless agreed on religious, cultural, ethnic, or medical grounds.
- Plain black belts may be worn through belt loops on trousers. Buckles on belts to be plain and small in size.
- Outdoor coat or jacket, which is not to be worn indoors.

**A bag is required for carrying books. This should be able to comfortably fit an A4 folder.**

**Uniform checks are conducted every morning at the front gate, during tutorial and throughout the day by staff.**

**Students with shirts untucked, skirts rolled/tucked, blazer sleeves rolled up or wearing incorrect jewellery will be given a 45 minute detention when 3 warnings have been submitted via Class Charts. Students persistently not complying with the uniform expectations during the school day will be placed in Internal Exclusion (IE).**

### **The actions for students not wearing the correct uniform**

If for any reason a student is unable to wear the full CSIA uniform, they will have to wear the uniform that is provided by the school and return the item of uniform at the end of the day, if the parent/carer cannot be contacted to correct the non-uniform.

**If the student refuses to wear the uniform/PE kit provided then they will be placed into IE for the day until 3.45pm. Refusal to go to IE will result in a fixed term exclusion for non-compliance.**

We will contact the parent/carer to discuss when the issue can be resolved. If this requirement is not met, then the student's parent/carer will be contacted to bring the missing uniform to the school, or authorise the student to return home to collect it. If the student does not return within the allocated time agreed then their attendance mark will be recorded as truancy. If we cannot contact the parent/carer or any other of the named contacts, then we will isolate students for the school day until there is communication with the parents or carer.

Full uniform is expected to be worn when students walk to and from CSIA at the start and end of each school day. Staff on duty before and after school will challenge any students breaching these rules as they enter/leave the school site.

### **CSIA Equipment**

Equipment is also an important part of the school day and as such the following items are compulsory:



AMBITION | RESPECT | RESILIENCE | ALTRUISM | INTEGRITY

- Suitable school bag (to hold A4 books and folders)
- Pencil case
- Reading book
- Black or blue pen (at least two)
- Pencils
- Rubber
- Ruler
- Water bottle (recommended, not compulsory) – must only contain water.
- Purple folder and Purple Pen (provided by school)
- Calculator

The above items are part of the School uniform. If these are not brought into school then the student may be sanctioned. Not having the correct equipment impacts the learning of others. A 15 min sanction may be applied by Form tutors for not having the correct equipment. This will be escalated to 45 minute detention, if equipment is consistently forgotten.

Additional desirable equipment includes:

- Coloured pencils
- Protractor
- Glue stick

## PE Kit

### Compulsory Items

- Black CSIA PE top
- Black CSIA socks with red and white hoops
- Black shorts (mid-thigh length with no stripes)/CSIA skirt
- Sports trainers and/or football boots
- Gum shield and shin pads

### Recommended Additional Items

- Unisex CSIA 1/4 zip top
- Black tracksuit bottoms (plain with no stripes and appropriate length/style, not joggers or leggings)
- Black sports upper body under layer and black lycra shorts

## PE policy

- Students will be given kit from PE supplies to borrow if they do not bring kit.

- Sanctions will be imposed by the PE department for students who persistently fail to bring kit to school.
- Students who are unable to participate in PE for medical reasons must bring a note, but they are still required to bring their kit and change as they can assist with other elements of the lesson.
- No jewellery may be worn during PE.
- Students will always be asked to take earrings out for PE and still participate.
- Students must wear their hair tied back in order to follow health and safety regulations for the subject.

## Banned Items

All our students must be safe and have high standards of dress at all times. For these reasons, the following items are not permitted and should not be worn or bought to the academy. Students will be asked to remove all items of incorrect uniform, and where feasible, items will be confiscated, for example, energy drinks. Members of staff will not confiscate items where hygiene is a factor, for example, nose piercings or ear-rings, however, the member of staff will ensure that the item/s is removed and the incident is recorded in Class Charts.

- Jewellery may not be worn to school, including facial piercings of any kind (e.g. lip/nose/tongue). Students are permitted to wear a watch and one plain stud in each ear lobe only.
- Excessive make-up – all make-up should be minimal.
- Any hair accessories be simple and plainly coloured
- Denim jackets
- Coats with inappropriate logos
- Laser pens
- Bandanas and headbands
- Nail varnish and/or nail extensions – natural nails only
- Fake eye lashes
- Drawn on eyebrows – eyebrows should be natural, a natural colour and not dyed
- Tattoos including henna tattoos; no drawing/writing on any part of the body.
- Chewing gum
- Energy/fizzy drinks/caffeine drinks
- Bags of sweets
- Drinks in glass bottles
- Tippex
- Aerosols

Students are encouraged to have a coat for school and any other clothing worn over the blazer for warmth must be removed prior to entering the building. Hoodies should not be worn underneath the blazer.

**Failure to adhere to the uniform policy may result in isolation with the student's parent/carer contacted.**

## Lost Property

All clothing and PE kit should be marked with the student's name. There is a lost property audit at the end of each half term and items not collected will be disposed of. Unclaimed uniform items will be donated/recycled.

### Role of the Class Teachers and Support Staff

- To ensure that students are in correct uniform and challenge any infringements; to sanction accordingly.
- The Form tutor will speak to students who do not wear the correct uniform during tutorial and will sanction accordingly. Students will be referred to their Year Team and sanctioned as per the behaviour policy for repeated offences.
- Teachers will check uniform upon entry/exit from every lesson and ensure it is appropriate. Students will be sanctioned if there is a uniform infringement.
- Teachers will also sanction any student outside of lessons with a uniform infringement.

### Role of Parents and Carers

- To ensure that their child / children adhere to the school's uniform policy and that they come to school in full and correct uniform everyday unless there are special circumstances, such as a non-uniform day.
- To ensure that their child/children have all CSIA equipment for the school day.
- To fully support the school in sanctioning students as per the uniform policy.

### Equalities

All children have equal access to wearing school uniform regardless of their culture, race, religion, gender, disability or ability. We ensure that the set uniform respects other policies such as Equalities and allows for individual sets of circumstances of all groups and individuals. CSIA is committed to creating a positive climate that will enable everyone to work free from racial intimidation and harassment and to achieve their full potential.



