

CRIMINAL CONVICTIONS AND DISQUALIFICATION DECLARATION

SECTION A

DECLARATION OF CRIMINAL CONVICTIONS

This post is covered by the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975. You are therefore required to declare whether you have any criminal convictions (or cautions, reprimands or warnings) including those which are 'spent'.

The amendments to the Exceptions Order 1975 (2013) provide that certain spent convictions and cautions are 'protected' and are not subject to disclosure to employers, and cannot be taken into account.

Guidance and criteria on the filtering of these cautions and convictions can be found on the [Disclosure and Barring Service website](#).

Do you have any convictions, cautions, reprimands or final warnings that are not 'protected' as defined by the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (as amended in 2013) or do you have any charges pending?

YES

NO

Have you ever been barred or restricted from working with children and/or vulnerable adults?

YES

NO

SECTION B

CHILDCARE DISQUALIFICATION DECLARATION

IF THE FOLLOWING DOES NOT APPLY TO YOU, PLEASE MOVE ONTO SECTION C

[Disqualification under the Childcare Act 2006](#) applies to all schools and settings who provide childcare and/or are directly concerned with the management of early years childcare or later years childcare (children above reception age but have not attained the age of 8). If you are in a role that falls within the categories below then you are required to provide information relating to your suitability:

- staff who work in early years provision (including teachers and support staff working in a school nursery and reception classes);
- staff working in later years provision for children who have not attained the age of 8 including before school settings, such as breakfast clubs, and after school provision;
- staff who are directly concerned in the management of such early or later years provision.

You are also required to provide relevant information about any person who lives or works in the same household as you which may disqualify you 'by association'.

Have you or any member of your household ever been disqualified from caring for a child, including your own child?

YES

NO

(Which are referred to in [regulation 4](#) and listed at [schedule 1](#) of 2009 Regulations)

Have you or any member of your household ever had your registration refused or cancelled relating to childcare, or children's homes, or been prohibited from private fostering? YES NO
(As specified in [Schedule 1](#) of the 2009 Regulations)

Does any member of your household have any unspent convictions for certain violent and sexual criminal offences against children and/or adults? YES NO
(See [Table A – Relevant Offences](#))

Has any member of your household ever been barred from working with children? YES NO

Have you or any member of your household committed an offence overseas which would constitute an offence regarding disqualification under the 2009 Regulations if it had been done in any part of the United Kingdom? YES NO

SECTION C

FURTHER INFORMATION AND DECLARATION

If you have answered yes to any of the above questions, please provide further information below:

DECLARATION

I confirm that the information I have declared above is correct and I accept that if any of the information I provide is found to be false or misleading I may be disqualified from appointment.

I understand that I have a duty to inform my employer should any of this information change at any time during my employment. I understand that any subsequent offer of employment will be subject to the satisfactory outcome of all required safeguarding, vetting and barring checks.

SIGNATURE (APPLICANT)

DATE

PRINT FULL NAME

Please sign and date if you are returning the form by post. If returning by email, you will be asked to sign a copy before any offer of employment is made.

Please sign and date if you are returning the form by post. If returning by email, you will be asked to sign a copy before any offer of employment is made.

NAME (PRINTED)

CONTACT
NUMBER: