

2021 Teacher Assessed Grades Appeal Process

Although everyone will be working hard to make sure the correct grades are issued on results day, there will be an appeals system as a safety net to fix any genuine errors that were not identified earlier on. If you believe an **error** has been made in determining your grade, you will have a right to appeal.

There are two stages to the appeals process:

Stage 1: Centre Review

If you don't think you have been issued with the correct grade, you can appeal to the school, who will review whether they:

- made an administrative error, e.g. they submitted an incorrect grade or they used an incorrect assessment mark when determining your grade.
- did not apply a procedure correctly, e.g. they did not follow their Centre Policy, did not undertake internal quality assurance, did not take account of access arrangements or mitigating circumstances, such as illness.

To help you decide whether to appeal, you can use the following information shared with you by the school:

- Centre Policy
- Sources of evidence used to determine your grade along with any grades/marks associated with them.
- Details of any special circumstances that have been taken into account in determining your grade, e.g. access arrangements, mitigating circumstances such as illness.

Stage 2: Appeal to the exam board

If you still don't think you have the correct grade after the centre review is complete, you can ask the school to appeal to the exam board, who will review whether:

- The school made an unreasonable exercise of academic judgement in the choice of evidence from which they determined your grade and/or in the determination of your grade from that evidence.
- The school did not apply a procedure correctly, e.g. they did not follow their Centre Policy, did not undertake internal quality assurance, did not take account of access arrangements or mitigating circumstances, such as illness.
- The exam board made an administrative error, e.g. they changed your grade during the processing of grades.

At both stages of the process you will need to submit your appeal to the school and give them your written consent to conduct the appeal or submit it to the exam board on your behalf. **It's important to remember that your grade can go down, up, or stay the same through either stage of the process.**

If you have a place at university that is dependent on your appeal, you should tell the university you are hoping to go to so they can decide how to handle your offer. You should also tell the school so they can ask the exam board to prioritise your appeal.

Timelines

The timelines for priority and non-priority appeals will be as follows:

10 August to 7 September: priority appeals window (this is only for students holding a place at university and who need the result of the appeal to secure their place)

10 August to 16 August: student requests centre review

10 August to 20 August: centre conducts centre review

11 August to 23 August: centre submits appeal to exam board

10 August to end October: majority of non-priority appeals take place

10 August to 3 September: student requests centre review

10 August to 10 September: centre conducts centre review

11 August to 17 September: centre submits appeal to exam board

Finally, if you believe the exam board has made a procedural error in handling your appeal, you can apply to Ofqual's Exam Procedures Review Service to review the process undertaken by the exam board.