



LEARNING TO BE EXTRAORDINARY

Part of the Athena Trust, Company No 08150106

Activities Week 2024 Spring Update

Dear Parent/Carer,

Further to communication in the Autumn term, we have now allocated the vast majority of the students to an activity for summer 2024. In this letter we lay out a payment plan, as well as, vital information regarding International trip requirements. If you have any further queries, please do not hesitate to contact your year team via the contact us page or telephone.

Trip Allocation

Before the Christmas break trip allocation letters were sent home to notify you of the activity your child has been allocated, if you have not received this, please contact your relevant year team office who can advise you of the allocation.

If you have not returned an activity preference slip, please contact your relevant year team ASAP so we can support you in making a choice.

Detailed information regarding activities will be shared prior to the week commencing regarding kits lists, meeting points and transport arrangements.

Reply Slips

All students need to return a reply slip to confirm parents/carers are aware of the allocation, thank you those that have already been returned. The year teams have spare form if this has been mislaid.

Payment Plan

To support the payment for activities we have created a payment plan to spread the cost leading up to the summer. The table below indicates the broken down payments for each activity over the following months.

For those that have opted for **single day** trips the combination of activities will create an individualised cost for each student. ParentPay will indicate a payment range but payment will only be required for the individualised amount indicated in the allocation letter. The payment plan indicated in the table below spreads this payment across three months as a percentage amount for each month.

ParentPay also allows for further addition payments if you wish to do so.



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Trip	Cost	Payment plan deadlines					
		Deposit - Dec	31st Jan	29th Feb	31st Mar	30th Apr	31st May
London	£620	£50	£100	£120	£120	£120	£110
Paris	£590	£50	£100	£120	£120	£120	£80
Amsterdam	£699	£50	£100	£120	£150	£120	£159
Isles of Scilly	£350	£50	£100		£100		£100
PGL	£500	£50	£100	£120	£120	£110	
Sports Tour	£350	£50	£100		£100		£100
Mountain Biking	£100		£30		£40		£30
Equestrian Week	£200		£50		£75		£75
History Tour	£65		£30		£35		
Cornwall Inter-railing	£100		£30		£40		£30
Fishing	£80		£30		£25		£25
Surfing	£150		£50		£50		£50
Master Chef	£50		£20		£15		£15
Sailing	£350		£50		£100	£100	£100
Golf	£45		£20			£25	
Lawn Bowls	£15		£15				
Art	£45		£20			£25	
Single Day	Individualised		30%		40%		30%

International Trips

For the Paris and Amsterdam trip it is essential that students have a valid Passport and Global Health Insurance Card (GHIC), more detail below.

We have had previous experiences where parents/carers have left applying for a new passport until too late and it has not arrived on time. Our advice is to apply immediately if you do not already have a valid passport and, if you do, to check the expiry dates.

When travelling the Trip Leaders will hold onto all passports for safe keeping, we will arrange a time for these to be collected in prior to departure.

Pre-departure Meeting

We will be holding a pre-departure meeting for students and parents/carers at CSIA main site in the main hall. We will need to collect all passports and GHIC at this meeting in order to complete the paperwork required before travelling. Please inform us if you foresee any issues with this.



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Pre-departure Meeting Dates

Paris – Wednesday 5th June at 6 pm

Amsterdam – Wednesday 12th June 6pm

Passports

It is **vital** that all students travelling to Paris, France and Amsterdam, Holland, have a valid passport,

Your passport must be:

- Issued less than 10 years before the date you enter the country (check the 'date of issue')
- valid for at least 3 months after the day you plan to leave (check the 'expiry date')

Global Health Insurance Card (GHIC)/ European Health Insurance Card (EHIC)

It is necessary that all students travel with a GHIC or in date EHIC card. EHIC cards have been phased out and are now being replaced with GHIC cards. They are free of charge and can be applied for via the NHS website (see link below). As students are under the age of 16, it would need a parent or carer to complete the application.

<https://www.nhs.uk/using-the-nhs/healthcare-abroad/apply-for-a-free-uk-global-health-insurance-card-ghic/>

Yours Sincerely

Wayne Riley

Assistant Principal